



Biathlon Canada Officials Program Development Update

June 2021

Over the past year, Biathlon Canada has focused efforts on the further development of the Officials Program. Thanks to considerable time and effort put in by a number of volunteers, we are happy to share the updates below.

Officials Development Working Group Members: Barb Sand, Pierre Beaudry, Dan Denief, Sidney Furuness, Bruce Jarvis, Ron Pelletier, Clayton Whitman, Mary MacDonald

Officials Program Structure Update

Check out this updated version of the [Biathlon Canada Officials Program Structure](#). Updates have been made to assessment formats and selection authorities within several of the levels.

Curriculum Review Update

Curriculum and instruction materials have been reviewed and updated for the following levels:

- | | | |
|----------------------------|--------------------|----------------------|
| ● Entry Level | Curriculum Review: | <i>Complete</i> |
| ● Advanced Level | Curriculum Review: | <i>Complete</i> |
| ● Leader Level | Curriculum Review: | <i>In Progress</i> |
| ● Instructor Level | Curriculum Review: | <i>Not Yet Begun</i> |
| ● Technical Delegate Level | Curriculum Review: | <i>Not Yet Begun</i> |

Online Delivery

Following the successful delivery of the online Entry Level course pilots this past winter, Biathlon Canada has worked to develop specific material for Instructors across the country as they embark on delivering Entry Level courses online for the first time. This material has been standardized for consistent delivery across the country and includes a:

- Powerpoint Presentation
- Instructors Guide
- Forms, handouts, surveys
- Pre and post course Participant Resource/Information Packages
- Tips and tools for online delivery

Officials Course Calendar 2021-2024

Biathlon Canada is proposing the following schedule of official's courses and would like to work collaboratively with Divisions to host these. Divisions would remain responsible for all costs and planning associated with the Entry and Advanced courses while Biathlon Canada would be responsible for organizing and setting/collecting course fees associated with the Leader, Technical Delegate and Instructor level courses (as well as the Advanced Level online pilot) - participant fees for these courses may be increased to cover all costs associated with running



them. As this proposed schedule requires a commitment to host from the Divisions, we will be reaching out to the relevant Divisions to coordinate the planning of the courses in 2021-22 in the near future.

Level	2021	2022	2023	2024
Entry	To be delivered online or in person by Divisions starting immediately			
Advanced	September - Online pilot by Biathlon Canada	To be delivered online or in person by Divisions starting in 2022		
Leader	September - Central October - West November - East	October - North	September - Central October - West November - East	
Instructor		April - East April - Central	April - West October - North	April - East April - Central
Technical Delegate	November - East	November - Central	November - West	October - North

Legend: *East* *NL, NS, PE, NB* *Central* *QC, ON*
 West *MB, SK, AB, BC* *North* *YK, NT*

Note: The following schedule is tentative and will be reassessed every year. Courses will only be run should there be a sufficient number of participants interested in attending.

How To Host an Officials Course

If you are a club or Division and are planning to run an Entry or Advanced level officiating course you must first notify [Biathlon Canada](#) by email, at least 2 weeks in advance. Biathlon Canada will:

1. Ensure the course is added to the [Biathlon Canada Calendar](#) where it is viewed by all.
2. Communicate any needed course updates and direction to the club or Division.
3. Ensure the course instructor is qualified to teach and the participants meet the prerequisites to attend the course.
4. Share access to all course material with the course instructor.
5. Encourage clubs & Divisions to advertise the course on their own media sites.
6. Provide any needed follow-up after the course.

If your Division is interested in hosting a Biathlon Canada Leader, Instructor or Technical Delegate course, consult the officials course delivery schedule above for the next opportunity in your region, and contact [Biathlon Canada](#) directly to find out more.

Introduction to Competition for Biathlon Volunteers

A new, easy to read introductory document has been developed to educate those volunteers at biathlon competitions that are not necessarily interested in entering the Officials certification program but still remain important volunteers at an event. This document is available by clicking on the link below or by accessing it on our website. It can be shared with any volunteer, anytime.

[Introduction to Competition for Biathlon Volunteers](#)



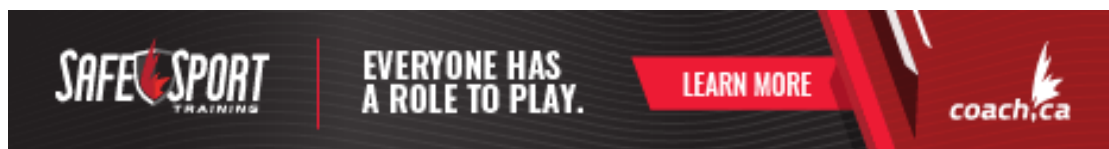
Records Management

Biathlon Canada is in the process of updating our records related to certified officials. All currently certified officials will be contacted in the coming months to verify their own information. Our goal is to have a data management system that will track all officials certifications, course completions and other information in one centralized location. This will become the source of verified data on biathlon officials in Canada. Please stay tuned for more information on this project!

Safe Sport Training & Screening

Following the approval of the [Biathlon Canada Safe Sport Policy](#) in March 2021 and a renewed commitment to protecting the health, safety and well-being of all those within the Canadian biathlon community, all officials in Canada will be required to undergo necessary Safe Sport training and screening.

Access to complete this training and screening will be made available through a new Biathlon Canada Safe Sport data management system - more details will be shared on this shortly but if you wanted to get started early, sign up for the Coaching Association of Canada's [Safe Sport Training](#) (a free, 90 minutes e-learning module) as it will soon become a requirement for all officials in Canada.



Officials Webpage

Updates have been made to the [Biathlon Canada Officials webpage](#) that include much of the information in this memo as well as other resources and links for current or prospective officials. Please check it out!