

**TERMS OF REFERENCE
PRESIDENT, BIATHLON CANADA**

June 2014

Reporting to: Biathlon Canada Members

Appointment to Office: Election at Annual General Meeting by the Members from among the seven elected Directors, to hold such position until the end of their current term in office.

Term: As defined in the Biathlon Canada bylaws.

Primary Responsibilities: The President shall be charged with overall leadership of Biathlon Canada, the general supervision of the effective management and operations of Biathlon Canada, and the calling of all General, Special and Board of Directors Meetings in accordance with the published by-laws. The President shall preside over all such meetings.

Duties:

1. Preside as Chairperson of all General, Special and Board of Directors Meetings.
2. Act as an ex-officio member of all Committees and Sub-Committees.
3. Ensure all duly resolved directions of the Board are put into effect.
4. Invite to any Biathlon Canada meetings, other than Board Meetings, at his/her discretion a person or persons as appropriate to the best interests of Biathlon Canada.
5. Represent Biathlon Canada to other organizations in liaisons or meetings, or appoint a designate to do so. Some of the other organizations are but not limited to — IBU, Canadian Olympic Committee, Sport Canada, and Own the Podium.
6. Oversee and direct, as required, all international relations of Biathlon Canada.
7. Monitor and supervise the overall direction of Biathlon Canada activities.
8. Monitor, direct and coordinate the activities of the other Directors as required.
9. Serve as the Chair of the Jury of Appeal at Nationally sanctioned events consistent with the published hosting policy, or designate an alternate Board member when required.
10. Coordinate the production of Biathlon Canada Strategic documents and oversee the production of relevant operational plans and required policies for the effective governance of the organization.
11. Report in writing to the membership and at Special meetings, as appropriate, on the overall status and performance of Biathlon Canada.